



# TITAN DRILLING

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Document ID	HSE-042
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## WEEKLY SURFACE DRILL INSPECTION

Rig: \_\_\_\_\_ Location: \_\_\_\_\_ Date: \_\_\_\_\_  
Supervisor: \_\_\_\_\_

ASPECT	ITEMS TO BE INSPECTED	REMARKS
DRILL SITE	<ul style="list-style-type: none"><li>Parking bay available <input type="checkbox"/></li><li>Danger tape/Chain posted around perimeter of drill site <input type="checkbox"/></li><li>Authorized entry and PPE sign posted <input type="checkbox"/></li><li>No Open Flames <input type="checkbox"/></li><li>No Naked Lights <input type="checkbox"/></li><li>No Smoking near fuel, grease and oil <input type="checkbox"/></li><li>No Hot Work/Welding without permit <input type="checkbox"/></li><li>Garbage disposed of correctly in suitable bins <input type="checkbox"/></li><li>Emergency procedure posted at drill rig <input type="checkbox"/></li></ul>	
	Compressor: <ul style="list-style-type: none"><li>Danger chain/tape around the compressed air horse <input type="checkbox"/></li><li>Height of the barrier chain/tape not less than 1m <input type="checkbox"/></li><li>Whip checks and hooks/D shackles on both ends <input type="checkbox"/></li><li>Gate valve from the compressor in good condition <input type="checkbox"/></li></ul>	
	Fire extinguishers: <ul style="list-style-type: none"><li>In place <input type="checkbox"/></li><li>In service <input type="checkbox"/></li><li>No visible damage <input type="checkbox"/></li><li>Clean condition <input type="checkbox"/></li><li>Inspection label signed/punched <input type="checkbox"/></li></ul>	
	Oils and grease <ul style="list-style-type: none"><li>Stored correctly on plastic sheeting complete with absorbent material or on Oil drip trays <input type="checkbox"/></li><li>Drip trays available to capture drips when decanting or re-fuelling <input type="checkbox"/></li></ul>	
	Communication systems: <ul style="list-style-type: none"><li>Available <input type="checkbox"/></li><li>Condition <input type="checkbox"/></li><li>Tested <input type="checkbox"/></li></ul>	
DRILL AREA	<ul style="list-style-type: none"><li>Access to drill area (travelling way, road) <input type="checkbox"/></li></ul>	
	First aid kit: <ul style="list-style-type: none"><li>Available <input type="checkbox"/></li><li>Fully stocked <input type="checkbox"/></li><li>Inspected and signed off monthly <input type="checkbox"/></li><li>Folding stretcher available <input type="checkbox"/></li><li>First Aid attendant identified <input type="checkbox"/></li><li>Emergency eyewash stations available <input type="checkbox"/></li></ul>	
	Five-Point-Fall Arresting Harness and 2 x lanyards: <ul style="list-style-type: none"><li>Available <input type="checkbox"/></li><li>Good condition <input type="checkbox"/></li></ul>	
	Log Books: <ul style="list-style-type: none"><li>Available <input type="checkbox"/></li><li>Daily rig service checks completed and signed by driller <input type="checkbox"/></li><li>5 min Daily Safety Talk conducted and signed off by attendees <input type="checkbox"/></li><li>Checked and signed off by Supervisor <input type="checkbox"/></li><li>Material Safety Data Sheets available <input type="checkbox"/></li></ul>	
	<ul style="list-style-type: none"><li>Cleanliness of rig <input type="checkbox"/></li></ul>	



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<b>MECHANICAL</b>	<ul style="list-style-type: none"> <li>Nature of breakdowns (if any) <input type="checkbox"/></li> <li>Drill Control Labels present and visible <input type="checkbox"/></li> </ul>	
	<p>Following guards in place:</p> <ul style="list-style-type: none"> <li>Safety guard/safety cage <input type="checkbox"/></li> <li>Head Guard <input type="checkbox"/></li> <li>Fan &amp; Alt. Guard <input type="checkbox"/></li> <li>Battery Cover/s <input type="checkbox"/></li> <li>Safety Locking pins on the cyclone <input type="checkbox"/></li> <li>Hydraulic gate valve for the cyclone sliding gate <input type="checkbox"/></li> </ul>	
<b>EQUIPMENT</b>	<ul style="list-style-type: none"> <li>Tools clean and stored on rack <input type="checkbox"/></li> <li>Loose equipment stored correctly and securely (Good Housekeeping) <input type="checkbox"/></li> <li>Availability and condition of ladder or fixed retractable device on mast <input type="checkbox"/></li> <li>Whip-checks installed on high pressure hoses &amp; delivery water lines <input type="checkbox"/></li> <li>Emergency stop tested daily and all employees trained in same <input type="checkbox"/></li> <li>Pinch / Nip point / Hot Spots painted Red <input type="checkbox"/></li> <li>Grease nipples lubricated <input type="checkbox"/></li> <li>Isolation switches working and all employees trained in same <input type="checkbox"/></li> </ul>	
	<p>Condition of:</p> <ul style="list-style-type: none"> <li>Rod Lifting Tool <input type="checkbox"/></li> <li>Lifting nylon sling <input type="checkbox"/></li> <li>Air hose spanner <input type="checkbox"/></li> <li>Drill head <input type="checkbox"/></li> <li>Table spanner <input type="checkbox"/></li> <li>Break out spanner <input type="checkbox"/></li> <li>Break out tool <input type="checkbox"/></li> </ul>	
	<p>Rods:</p> <ul style="list-style-type: none"> <li>In good condition <input type="checkbox"/></li> <li>Stored on rod rack <input type="checkbox"/></li> <li>Rod threads properly greased <input type="checkbox"/></li> </ul>	
<b>DRILLERS PLATFORM</b>	<ul style="list-style-type: none"> <li>All control levers clean and in good working order <input type="checkbox"/></li> <li>Entry / Exit controlled only by driller <input type="checkbox"/></li> <li>Lock out –Tag out (LOTO) protection system available and in use <input type="checkbox"/></li> <li>All gauges in good working order <input type="checkbox"/></li> </ul>	
	<p>Control Panel clean, and free of:</p> <ul style="list-style-type: none"> <li>Grease <input type="checkbox"/></li> <li>Mud <input type="checkbox"/></li> <li>Dirt <input type="checkbox"/></li> <li>Other <input type="checkbox"/></li> </ul>	
<b>CREW</b>	<ul style="list-style-type: none"> <li>No loose or torn clothing worn close to rotating rods <input type="checkbox"/></li> <li>Long hair tied back or contained in a hairnet <input type="checkbox"/></li> <li>All jewellery removed prior to working in proximity to rotating rods <input type="checkbox"/></li> </ul>	
	<p>Personal Protective Equipment:</p> <ul style="list-style-type: none"> <li>Available and applied <input type="checkbox"/></li> <li>Hard hat <input type="checkbox"/></li> <li>Safety Glasses / Goggles <input type="checkbox"/></li> <li>Hearing Protection <input type="checkbox"/></li> <li>Gloves <input type="checkbox"/></li> <li>Work suit <input type="checkbox"/></li> <li>Safety footwear <input type="checkbox"/></li> <li>Does the drilling crew have enough drilling accessories <input type="checkbox"/></li> </ul>	



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SIGNED BY THE DRILL SITE SUPERVISOR: .....  
DATE: .....

SITE MANAGER'S NAME: ..... SIGN: ..... DATE: .....

RECEIVED BY HSEC PERSONEL: ..... SIGN: ..... DATE: .....